**Minutes**

**Dovre Township Meeting**

**3/1/22**

Chair, Marie Ostby called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

Present: Marie Ostby, Sherry Jean Larson, Glenn Arfstrom, Kim Larson, Keith Quale, Pat Jacobs, Teren Novotny

Guests: Michelle Marotzki, Connie Schmoll, Howard Werner

**Approval of Minutes:** February, 2022 meeting. Supervisor S. Larson moved to approve the minutes, Supervisor Quale seconded. The minutes were amended. Supervisor S. Larson moved to approve the amended minutes, Supervisor Quale seconded and motion carried.

Reminder of Kandiyohi Co. Township Assoc. Annual meeting: 3/14/22, 9-12 at the Willmar American Legion. Reservation required for meal $10. Attending will be Keith Quale, Glenn Arfstrom, Kim Larson for the noon meal, and Sherry Larson and Marie Ostby for the meeting only.

**Treasurers Report –** Treasurer, Teren Novotny presented a Profit and Loss for the 2021 Calendar year and the Balance sheet as of December 31, 2021. Supervisor K. Larson moved to approve the reports, Supervisor Quale seconded and motion carried.

**Approval of Orders:** Orders tabled due to a data issue.

• Broadband update: Connie Schmoll reported that we did not get the Federal Broadband Grant. Michelle Marotzki reported that she is working with NTIA to see if we can apply for other broadband funding and to learn how our application scored. Connie Schmoll stated that they will apply to DEED when their Border to Border grant application opens. Supervisor Ostby reported that we are currently ending the 60 day comment period and no comments have been received. Now the subordinate district will become in effect. This project will not start until 2023. Connie Schmoll’s contract with the EDC has been extended to the end of March.

**Fire Report:** none

**Road Report:**

* Supervisor Quale met with Mel Odens regarding the county continuing snow removal. Mel Odens will respond within the next two weeks regarding the county continuing. Supervisor Quale continues to see if other service providers are available.
* Bids from Contractors

Crow River Construction gravel: 9.40/ton Pended for additional bids.

* Seal Coating : Bertram Asphalt was the only bid received for 39,531.35 for work as listed on the road plan. Supervisor Quale moved to accept this bid, Supervisor K. Larson seconded and motion carried.
* Pot hole, crack filling, Midwest Asphalt bid 24,150(crack seal) and 9750 (pot holes), Jet Black 20,250 (crack filling) and patching (32,000) Supervisor Arfstrom stated that the bids are not based on comparable information. Upon review, Midwest Asphalt’s bid does not have paving included. Request road supervisor request information for equivalent bids on patching and pot hole filling.

Supervisor K. Larson moved that we accept the Midwest Asphalt for crack filling at a cost of 24,150. Supervisor S. Larson seconded the motion. Motion carried.

* Chloride for dust control: Crow River Construction bid received 21,136.89. Supervisor Ostby moved to accept the Crow River Construction bid plus the amount needed by private residents, Supervisor Quale seconded and the motion carried. Letters have been sent to residents requesting chloride regarding service in 2022.
* Asphalt patching on Long Lake Road (not completed in 2021) Quote received from Duinincks (Mitch Oman) 40,694. Jet Black quoted 36,984. This cost is about double the estimated cost furnished last year by Swenson and Sons. Supervisor K. Larson stated we should ask Kyle Swenson to come and explain what happened. If a contractor has a subcontractor for work, we should have a copy of that contract. Supervisor Ostby moved to ask Kyle Swenson to come to the April meeting to discuss our working relationship with him, Supervisor K. Larson seconded the motion. Motion carried. Supervisor Arfstrom will contact Kyle Swenson. No action completed on either bid tonight.
* Select Highway Engineer for 8th St. feasibility study Supervisor Arfstrom presented some information from Josh Halvorson of Bolten and Menk. He stated that he is only willing to work with Bolten and Menk because of local availability and efficiency. A decision was made earlier that we would continue our working relationship with Hawkinson because this project is attached to a project already underway.

Supervisors S. Larson and K. Larson support considering Bolten and Menk for future projects.

* Supervisor Arfstrom presented a document for discussion on specifications for asphalt roads which would be used at the residential informational meeting.
* Residential information meeting regarding 8th St. NE (Aug.9th 7:00) Proposed by Supervisor Arfstrom

**Old Business:**

* Tabled item: Electrical updates for town hall. Quote is from Nate Peterson for replacement of light fixture outside with a motion sensor light, adding a switch inside so that we can turn down lights when using the projector, and installing a light on the pump house to indicate if there is a failure. An insurance certificate has been received from him. Will request that additional outlets be added. Supervisor Quale moved to approve electrical work up to a cost of $1500, Supervisor Arfstrom seconded and motion carried.
* LRIP update: no update
* Subdivision Applications
1. Keith Palmquist-Application for division of Brekke land. He is in the process of delineation of the wet lands and this will require a hearing. Continued pending.
2. Eric Nelson-still in process
3. Alec Olson wants to divide his property among his kids. Marie has requested some missing information and this will move ahead.
* Response to county regarding planning meetings: Supervisor Ostby reported that no action is needed regarding the letter received from the county. Supervisor Ostby moved to table a meeting with the county until fall of 2022 and that a letter be sent to the County Board expressing interest in having a conversation with them, Supervisor S. Larson seconded. Discussion: Attendees at a future meeting are not determined. Motion carried. Supervisor Arfstrom passed. Supervisors Ostby and K. Larson will compose the letter.
* Rose Glen Meadows hearing schedule: Not scheduled as needed information has not been submitted.

**New Business:**

**Budget and Levy for 2023**

Budget for 2022 Proposed for 2023

Fire: 80,000 80,000

General 75,000 75,000

Road and Bridge 500,000 550,000

LGA 19,300 20,000

Total: 602,100 725,000

Levy for 2022 Proposed for 2023

General 560,804 685,000 (levy)

Misc. Income 1000 1000

Town Road Account 40296 39000

Total: 602,100 725000

Supervisor Quale moved to approve the budget of 725,000 Supervisor Ostby seconded and motion carried

Approval of Annual Meeting Agenda for discussion—no changes

**Supervisors Reports of Activity—no additional items.**

**Permission to dispose:** 26 misc. envelopes, duplicate Forum Communications bill, Forum letter offering auto pay, Pennock Fire Board Notice, Advertisement for Township benefit program, MAT financial statement. Supervisor Quale moved to approve disposal, Supervisor S.Larson seconded and motion carried.

**Next Meeting:** 3/8/22 Annual Town Meeting 7:00 PM

4/5/22 Dovre Town Hall 7:00 PM

 4/14/22 Board of Appeal and Equalization 5:00-5:30 PM

Supervisor S. Larson moved to adjourn, Supervisor Quale seconded and the meeting adjourned at 10:29 PM.

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Marie Ostby, Chairperson Pat Jacobs, Clerk